

## **Budget packet for 2014/2015 school year**

**To our awesome teachers:**

### **APTF officers:**

**Russell Blackstone – President**

**Vacant – Vice President**

**Chris Knox – Treasurer**

**Ryan Sanders - Purchaser**

**Nicole Boedeker - Secretary**

**We have one officer vacancy that needs to be filled immediately so we may properly serve the students, teachers, and parents of Strickland Christian School. Please search your heart for any parents you feel would serve and email Russell Blackstone at [president@stricklandschool-aptf.org](mailto:president@stricklandschool-aptf.org).**

**Vacancies: Vice President**

**APTF is looking forward to another great year working with all of you. Thank you for all your hard work and support throughout the years as we work to glorify Him by serving this school.**

**Attached is your budget packet for 2014/2015 and includes the following:**

- 1. Teacher Planning Guide (previously Budget line item form)**  
**\*\*please turn this in at the August luncheon\*\***
- 2. Teacher favorites \*\*please turn this in at the August luncheon\*\***
- 3. Tax exempt form for you and your homeroom moms**
- 4. Accounting Ledger to record expenditures**
- 5. Purchasing/reimbursement guidelines**

**Here are some things to remember as you complete this packet:**

**1. This is a budget proposal. APTF officers will complete a budget meeting in September to complete our budget based on Race for Education proceeds from last school year. Your proposal may be modified as needed before it is submitted to the membership for approval in September.**

**2. What money is approved is yours to spend even if you have itemized money differently from actual expenditure. Please spend responsibly. Any reimbursement will NOT include tax. Please use the tax exempt form for all purchases.**

**3. Race for Education proceeds are the primary source of money for APTF, not only for teachers' budgets, but APTF operations and Benevolence. God has blessed us greatly over the years even in a down economy. Your budget, once approved, will be your classroom budget for the year. APTF is not able to approve funds that exceed your budget number so please keep track of you budget expenditures. Because this is an estimate there may be more or less expenditures than you expected. In the case of money not spent, any remaining unused budget money will be returned to the general fund at the end of the school year.**

**4. Finally, we strongly encourage you to ask questions. For our newer teachers, there are things that must be included (for example, classroom T-shirts) that will affect your budget numbers. Also, you are encouraged to, throughout the year, rely on your classroom parents to support your classroom through donations, especially for parties.**

**APTF desires to partner with each of you to glorify our Lord and Savior and provide an exceptional learning environment for our students. If there is any way we can better serve you, please let us know.**

**Thank you for all you do for the students of Strickland School.**

**In His Service,  
Russell, Chris, Nicole, and Ryan  
2014/2015 APTF officers**